ALL SAINTS LUTHERAN PURCHASE NOTIFICATION

This is notification of items purchased for the church. The purpose is to allow for accurate accounting for church spending. It is not for approval of a purchase nor to deny or delay any legitimate purchase. Please complete this form as fully as possible and give to the Treasurer.

DATE	VENDOR NAME OR INDIVIDUAL	ITEM(S) TO BE PURCHASED	AMOUNT	TO BE USED FOR
		Postage/Shipping/Hangling		
		Total		
Name of Person Placing Order (please print)				
SIGNATURE ⟶				

Check ✓ Which Committee	
_____ Building & Grounds/Earth Ministry/Custodial/Housekeeping	
_____ Church Council	_____ Human Concerns
_____ Church Office	_____ Lay Ministry
_____ Education Ministry	_____ Mutual Ministry
_____ Evangelism	_____ Stewardship
_____ Fellowship	_____ Worship & Music
_____ Human Concerns	_____ Youth Ministry